

Turabian (Non-dissertation) Word 2008 for Mac Users

Call or email the Writing Center for additional questions

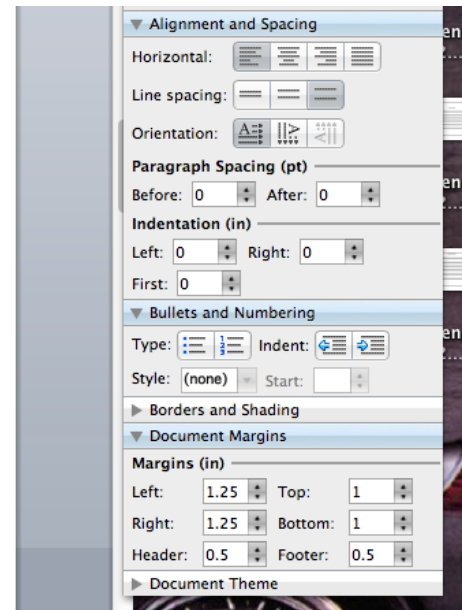
(757 352 4925, writing@regent.edu)

Step 1: Under Document Margins, of your formatting palate, set margins to one inch all around. (1.5 inch left margin for dissertation)

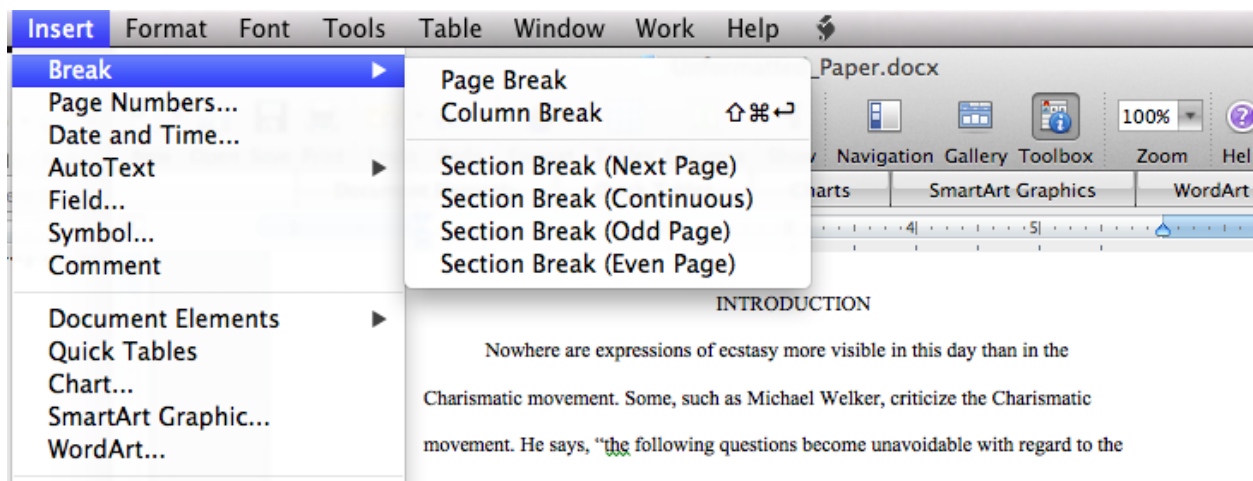
INTRODUCTION

Nowhere are expressions of ecstasy more visible in this day than in the Charismatic movement. Some, such as Michael Welker, criticize the Charismatic movement. He says, "the following questions become unavoidable with regard to the Charismatic Movement. Is the Spirit to which it appeals the Spirit of truth? Is the retreat to subjective feelings, and to a certainty that even within the church of Christ can only be communicated to a limited extent, appropriate to this Spirit? If we have to do with the Spirit of truth, then in any case it is inadequate to point to the success of the movement that appeals to this Spirit, even when that success is spectacular." Here, he questions whether or not the Spirit of the movement is really the Spirit of God. He goes on to question the ecstatic nature of the affections and manifestations of the movement:

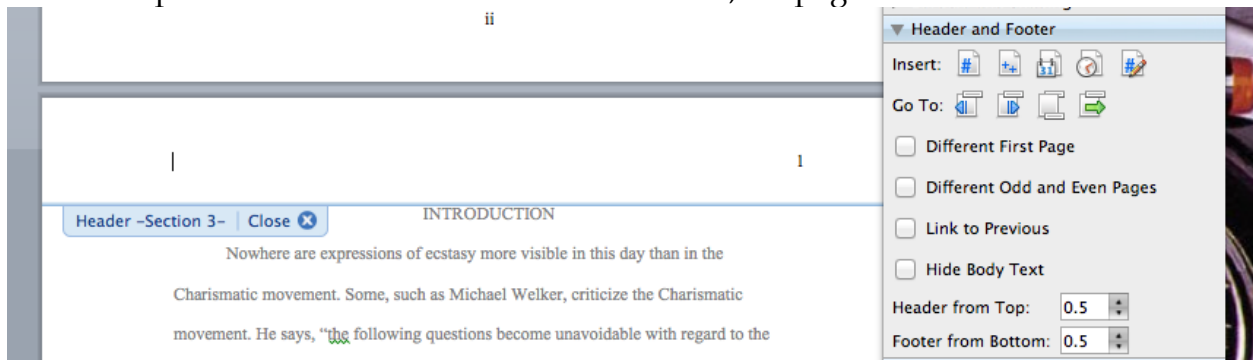
Certainly it is comprehensible to long for powers of the Spirit, for demonstrations that faith is powerful, has its own special qualities, and generates enthusiasm. Certainly one can only share the need for a rich, diverse community that takes individuals seriously and grows in the exchange of the individual gifts of the Spirit. Certainly we ought to work against forms of piety that one-sidedly emphasize cognitive and rational functions. But why are the experiences of the Spirit and of the Spirit's power so difficult to communicate to others who wish to understand them? Why are they so difficult to translate into many contexts of European and North American life? Don't practices such as speaking in tongues



Step 2: Place your cursor in front of your title. Go to Insert, Section Break (next page), click this twice (for two pages)

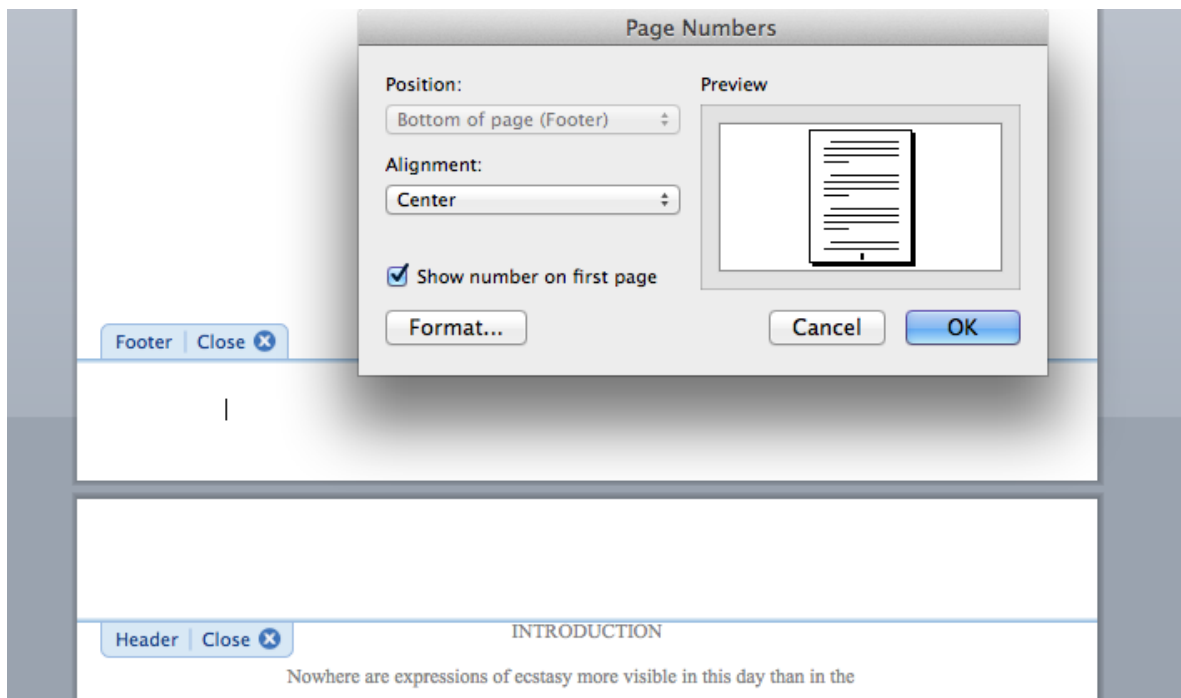


Step 3: On the formatting palate, after double clicking on the header and footer, select “unlink to previous” on *both* the header and footers, for pages 2-3.

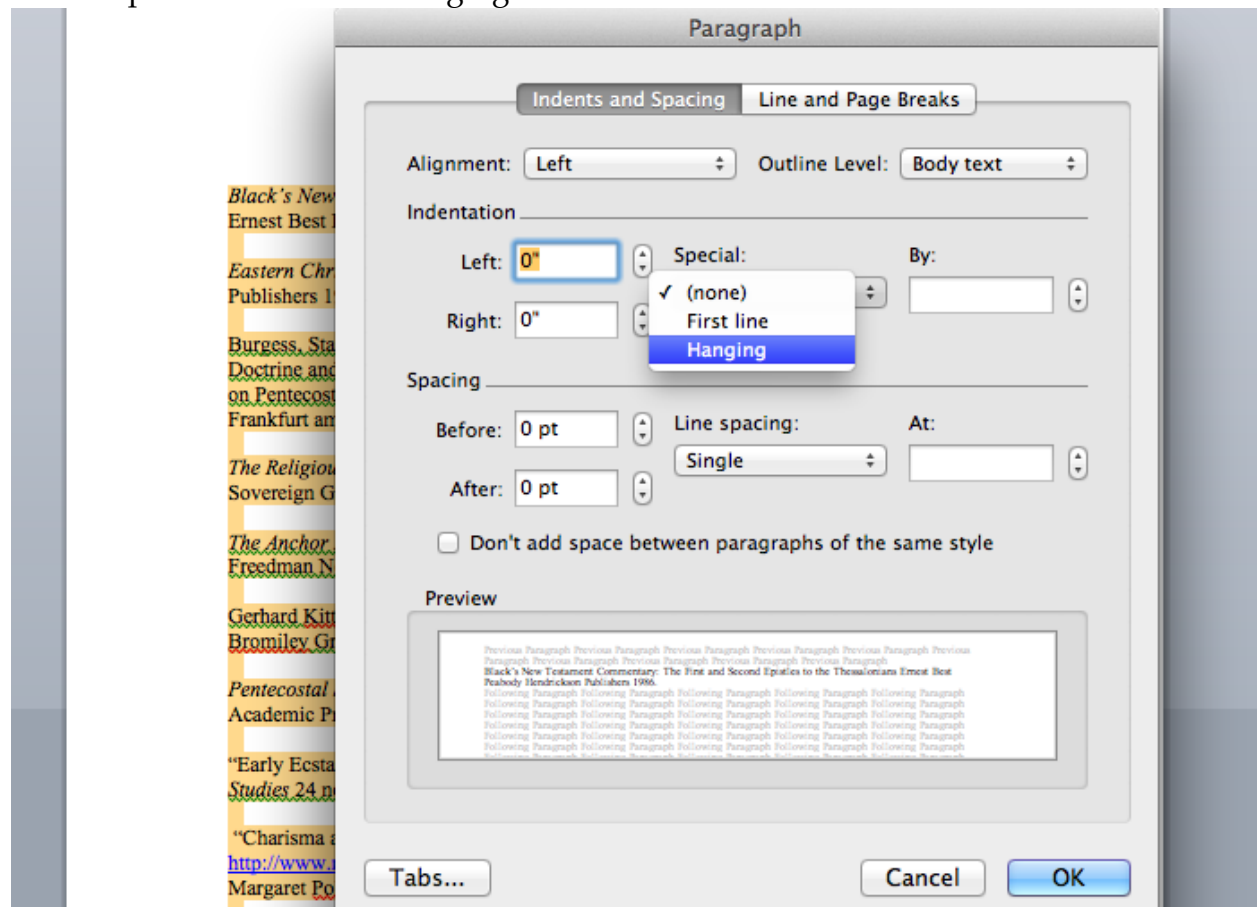


Step 4: Insert page numbers, via Format.

Make sure the table of contents page has ‘ii’. The rest of the paper will have standard page numbers (upper right corner) starting on the next page where the paper begins. No page numbers at all on the title page.

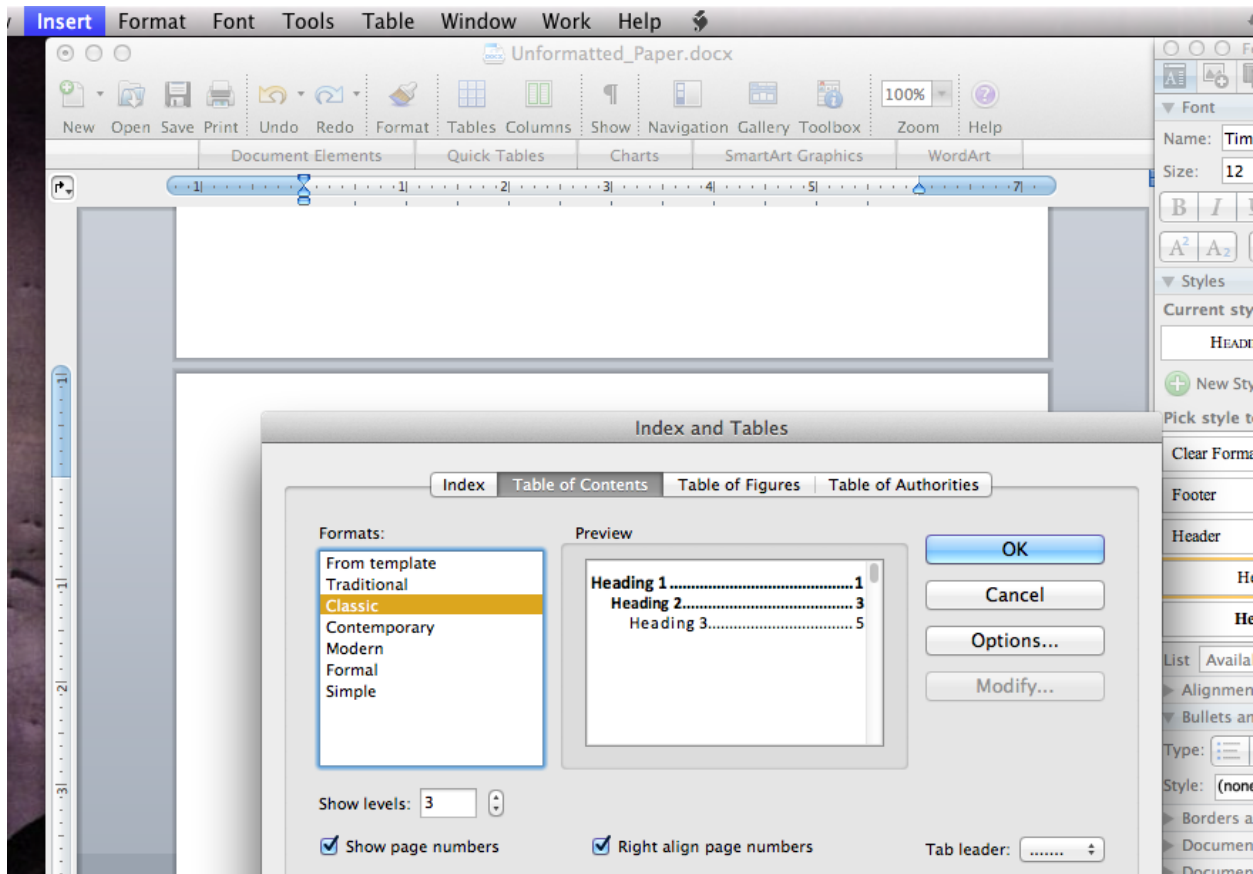


Step 5: Go to your reference page. Highlight the list; then go to Format, Paragraph. Select “Special” and then “Hanging Indent”.



Step 6: Table of Contents: On the blank page after the title page, place the cursor at the top. Go to Insert, Index and Tables; select “Classic” under “Table of Contents”. You will see that your paper headings automatically appear in the table. [Screen shot appears on following page]

You can use a template (the first option), but it becomes more difficult to change the font characteristics. It does allow you, however, to click once (on the right, blue tab next to Content) to update your table of contents immediately while working on your paper. It's your choice.



Step 7: At the top, type in "Contents", and adjust font/size/boldness/italics/etc for Turabian style. You will need to change any subheadings in Caps.

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Step 8: *Last step before submitting the paper.* Place your cursor just after the first page number. Hit the back arrow button once, and then hit the spacebar 5 times. You need to do this for Turabian.

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